

Message Text

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ORIGIN TRSE-00

INFO OCT-01 EUR-12 ISO-00 EB-08 SS-15 NSC-05 USSS-00
SY-05 OC-06 CCO-00 A-01 H-01 FS-01 ABF-01 /056 R

DRAFTED BY TREAS:OS:SSHAPIRO
APPROVED BY STATE:EB/IFD:CMIESNER
TREAS:OS:RFISHER
TREAS:OS:PBRIDGES
STATE/EB/OMA:WBMILAM
-----124806 051823Z /50
P 051548Z APR 78
FM SECSTATE WASHDC
TO AMEMBASSY BRUSSELS PRIORITY

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E.O. 11652: N/A

TAGS: OVIP (W. MICHAEL BLUMENTHAL)

SUBJECT: ADMINISTRATIVE SUPPORT FOR VISIT BY SECRETARY OF
THE TREASURY BLUMENTHAL

REF: STATE 83665

1. SECRETARY BLUMENTHAL ACCEPTS WITH PLEASURE AMBASSADOR
CHAMBERS' KIND OFFER OF ACCOMMODATIONS AT RESIDENCE DURING
BRUSSELS VISIT.

2. SECRETARY AND PARTY NOW EXPECT TO ARRIVE BRUSSELS FROM
VIENNA TUESDAY EVENING, APRIL 25, VIA MILITARY AIRCRAFT.
TOTAL MANIFEST PROJECTED AT THIRTY-FIVE (35), INCLUDING USSS
CONTINGENT OF SEVENTEEN (17), AND UP TO SIX (6) MEMBERS OF
CONGRESS. NO SPOUSES. NAMES AND TITLES WILL FOLLOW SOONEST.
IN ADDITION, WE ANTICIPATE TWO (2) USSS WILL ARRIVE FOUR
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(4) TO FIVE (5) DAYS IN ADVANCE OF SECRETARY. IF VISAS ARE
REQUIRED, REQUEST EMBASSY OBTAIN WAIVERS FOR THOSE ARRIVING
WITH SECRETARY.

3. HOTEL ACCOMMODATIONS: PLEASE RESERVE A BLOCK OF CONTI-
GUOUS ROOMS AT HYATT REGENCY HOTEL AS FOLLOWS: TOTAL OF
THIRTY-NINE (39) SINGLES FOR ACCOMMODATIONS (INCLUDES TWO

(2) ADVANCE USSS), CONNECTING SINGLES FOR TREASURY ADMINISTRATIVE CONTROL, AND SINGLE FOR EMBASSY VISITOR CONTROL. CREW ACCOMMODATIONS ARE RESPONSIBILITY OF DAO.

4. ROOM ARRANGEMENTS/ASSIGNMENTS: REQUEST EMBASSY CONTROL OFFICER ASSIGN ROOM PER MANIFEST AND TREASURY GUIDANCE TO FOLLOW SEPTTEL.

5. TREASURY CONTROL ROOMS: REF PARA 2 ABOVE, REQUEST TWO (2) CONNECTING SINGLES WITH BEDROOM FURNITURE REMOVED. FIRST ROOM TO BE EQUIPPED WITH NORMAL OFFICE SUPPLIES, TWO (2) SELECTRIC II TYPEWRITERS, TYPING STANDS AND CHAIRS, AND AN EMBASSY COPY MACHINE. WORK STATIONS FOR FOUR (4) OTHER STAFF IN SECOND ROOM, AND ONE (1) BAR LOCK FILE CABINET. THIS ROOM IS NOT, REPEAT NOT, TO BE ENTERED THROUGH CORRIDOR DOOR.

6. VISITOR CONTROL ROOM: REQUEST SINGLE ROOM WHICH MAY BE STAFFED BY LOCAL EMPLOYEES. SUGGEST OPERATION FROM 0730 TO 2030 HOURS FOR CURRENCY EXCHANGE, SUNDRY SALES, VEHICLE DISPATCH, AND GENERAL ASSISTANCE.

7. SERVICES: PLEASE ADVISE COST AND FEASIBILITY FOR ONE (1) EMBASSY SWITCHBOARD EXTENSION IN ONE OF THE TREASURY ADMINISTRATIVE CONTROL ROOMS. REQUEST SCHEDULED EMBASSY/CONTROL ROOM COURIER SERVICE DURING REGULAR HOURS OF OPER-
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ATION, AND STAND-BY CAPABILITY ON CALL AFTER HOURS.

8. VEHICLES: MEDIUM SEDAN FOR SECRETARY; EIGHT (8) COMPACT CARS FOR OTHER TREASURY ASSIGNMENT, INCLUDING ONE (1) USSS SEDAN. STATE AND CONGRESSIONAL CONTINGENT REQUIREMENTS TO FOLLOW WHEN KNOWN.

9. ARRIVAL/DEPARTURE: REQUEST BUS FOR BULK OF PARTY. MEDIUM-SIZE TRUCK AND HANDLERS FOR BAGGAGE, ONE (1) STATION WAGON FOR SECRETARY'S LUGGAGE, AND ONE (1) PANEL TRUCK WITH MARINE SECURITY ESCORT FOR CLASSIFIED. WE PLAN TO HAVE ALL BAGGAGE PRE-TAGGED WITH COLOR-CODED DISCS FOR DELIVERY TO ROOMS ASSIGNED.

9. SECURITY/CLASSIFIED: PLEASE ARRANGE 24-HOUR MARINE SECURITY FOR RESTRICTED ACCESS TO TREASURY ADMINISTRATIVE CONTROL ROOMS. CIVILIAN DRESS PREFERABLE IF EMBASSY AGREES. ADMITTANCE LIST AND GUIDANCE WILL BE PROVIDED BY ADMINISTRATIVE OFFICER SHAPIRO.

10. FUNDING: TREASURY CONTROL OFFICER SHAPIRO IS AUTHORIZED TO MAKE ADMIN ARRANGEMENTS FOR ALL PARTY MEMBERS.

FUND CITATION COVERS EMBASSY OVERTIME AND MSG TRAVEL IF
REQUIRED. EMBASSY B & F OFFICER TO PAY EXPENSES APPLICABLE
TO TREASURY AGAINST TREASURY (22) 20X 6550, STATION CODE

20-1-4917. ALL PAYMENT VOUCHERS AND SUPPORT DOCUMENTS MUST
REFER TO NUMBER 13-11-78, SENT DIRECTLY TO CHIEF FINANCIAL
MANAGEMENT DIVISION, ROOM 640 ESF, 1900 PA AVENUE, N.W.,
WASHINGTON, D.C. 20220. NO REPRESENTATIONAL EXPENSES MAY
BE INCURRED WITHOUT SPECIFIC ADVANCE AUTHORIZATION FROM
TREASURY CONTROL OFFICER SHAPIRO. ALL SUPPORT COSTS FOR
RENTALS AND EMBASSY EXPENSES TO BE APPROVED IN ADVANCE OR
SHORTLY AFTER ARRIVAL BY MR. SHAPIRO. IN SOME CASES, COSTS
FOR SERVICES CONTINUING TO TIME OF DEPARTURE MAY BE PROJ-
ECTED FOR APPROVAL BEFORE DEPARTURE. ROOM COSTS, CARS, AND
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OTHER EXPENSES BY USSS AND NON-TREASURY MEMBERS TO BE PAID
SEPARATELY.

11. OFFICE SUPPORT: REQUEST ONE (1) SECRETARY CLEARED TOP
SECRET ON STAND-BY CALL. WE WILL HAVE SECRETARY IN THE
PARTY, BUT MAY REQUIRE ADDITIONAL ASSISTANCE. PLEASE SLUG
RESPONSE FOR TREASURY/SHAPIRO. VANCE

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Message Attributes

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